

*Updated May 14, 2024*  
**SUNFIELD VILLAGE COUNCIL**  
**April 8, 2024**  
**FINAL MEETING OF THE VILLAGE COUNCIL 2023-2024**

**MEETING HELD SUNFIELD COMMUNITY BUILDING**

**CALL TO ORDER: 7:12 PM**

**ROLL CALL: Present:** Beers, Decker, Fox, McCoy, Morris and Steele. Peabody Absent

**PLEDGE OF ALLEGIANCE AND PRAYER** lead by President Decker.

The final meeting of the Sunfield Village Council for 2023-2024 fiscal year was to review and approve the Budget for the fiscal year of 2024-2025. Treasurer Wacha reviewed and explained with the council the budget changes.

The General Account reflected those adjustments necessary for the Water Tower painting later in the year. \$60,000 from the money market and \$10,000 that has been set back over time for the tower renovations. Adjustments were reported for the Fire Department budget of \$27,000; Insurance was increased to \$18,500; Office Supplies and Printing increase to \$2,500; Parks was raised from \$21,000 to \$25,000. Donations remained the same.

Equipment fund adjustment for audit is an additional \$5000.

Major Street's revenue from \$65,058 to \$66,000 with the adjustment of \$1000 for cost of Audit.

Local Street's revenue from \$23,000 to \$25,000 with the adjustment of \$1000 toward cost of Audit.

Equipment Fund will also reflect the cost of Audit, and update that the income from other accounts to Equipment fund is \$52,500.

Wacha highlighted from the budget report distributed that changes to Water budget would be fund balance increase to \$50,000, pending cross connection balance due in 2024 of \$7722, for the audit \$1250, and within operating supply to \$67,000 is the money market funds for the water tower painting in fall 2024. There is an increase for the water testing budget to \$3550.

Lastly the Sewer Budget will have an audit amount of \$1250 and the property drain tax (Burns Drain) will increase from \$8250 to \$9000.

President Decker asked if there were any questions, none were made.

Motion to accept the Budget for 2024-2025 by Steele and seconded by Bears. Passed unanimously.

The motion was made by Steele to adjourn the meetings and seconded by Beers. Meeting adjourned at 7:23 pm by Decker.

Minutes taken and summarized by Tricia Snedegar, Village Clerk. This summary of minutes is not official until approved by Village Council at the May 13, 2024, meeting.

**SUNFIELD VILLAGE COUNCIL**  
**April 8, 2024**  
**MEETING OF THE VILLAGE COUNCIL 2024-2025**

**MEETING HELD SUNFIELD COMMUNITY BUILDING**

**CALL TO ORDER: 7:24 PM**

**ROLL CALL: Present:** Beers, Decker, Fox, McCoy, Morris and Steele. Peabody Absent

**TREASURER'S REPORT:** First item of business for the new fiscal year from Treasurer Wacha was the pending bill from Clorwell Electric for \$60,900 on the installation of the new generator. Motion by Fox to accept the Treasurer report, seconded by McCoy. Passed unanimously.

**APPROVAL OF BILLS:** As noted in the Treasurer's report the Clorwell Electric bill that was tabled from March 2024 meetings passed by unanimous vote. Snedegar commented on Grainger bill for additional equipment at the Parks are in place and charges are in place. Explained that the Marko's fuel charges by DPW Desgranges are now listed as bills. A question was asked how they had been handled in the past. Wacha explained that he would personally stop and pay the monthly totals. There was then a discussion on moving forward. Decision was made that Desgrange would place the charge slips in Clerks basket who would then make sure were reported on monthly bills. Their payment will be mailed or Snedegar can hand deliver if she chooses. All other bills were acceptable and moved forward for vote to pay. Motion made by Beers and seconded by Steele to accept and pay the bills. Motion passed unanimously.

**APPROVAL OF MINUTES:** Decker made note of spelling error in March minutes for Clorwell Electric. Council acknowledged. Guest Scott Smith asked if the deeds had been processed for the Land Grant purchase for the demolition of buildings? Decker said that they just need to complete signatures. A member of the crowd asked who the Land Grant business was, and Decker detailed the Eaton County Land Grant Council within the Eaton County Treasurer Robinson Office. Motion was made by Beers and seconded by Peabody to approve the March 2024 minutes. Motion passed unanimously.

**EATON COUNTY SHERIFF REPORT:** 9 calls

**DPW:** None given.

**WATER & SEWER:** None given.

**OLD BUSINESS:** Decker discussed with the council the possibility of collaborating with the Sunfield Township on various improvements to the community that would benefit all parties. Fox recommended the Pavilion improvements or a replacement. Steele requests playground equipment, possible scoreboard for the ballfields, complete the walking path to Washington Street, and fencing around the park. Decker noted that we further investigate funding and set up a meeting to continue the efforts of improvements to the Village of Sunfield.

**NEW BUSINESS:** Guest speaker Debra Browning introduced the Sunfield Community Food Bank and Clothing Bank. She expressed they are here to help our community, and that if anyone in the community was in

need of food or clothing to please share with them the contact information. The United Methodist Church is current host for this endeavor. Donations are always accepted. Browning asked if we could help spread the word of the Food Bank in the council distribution. A recommendation was made to include their flyer in the next mailing of the village water and sewer bills, and post it on the website.

There was a discussion on allowing the Red Shed at Foltz Field for charity and fundraising events. Decker remarked we need to verify from insurance the liability coverage.

Decker assigned a committee of Decker, Steele, and Beers to investigate and work closely with the Township on project collaborations and funding efforts.

Mr. Scott Smith read to the members present and guests of the meeting an extremely pleasant letter about the many years of service Tom Wacha has been to the Village of Sunfield and community. He will be greatly missed. Smith then took to the floor to the current situation the Township was dealing with involving the ambulance service around the Sunfield area. The cost of continued service has increased, and the community must address the cost for future services.

The last new item of business was Treasurer Grosshans asked if the council would approve for her to apply for and hold a credit card on behalf of the village for future purchases. She had already spoken to Union Bank and there is no annual fee if we use their credit card account. All members present approved for this banking transaction.

**ADJOURNMENT:** Motion made by Steele and seconded by Fox to adjourn. Motion carried unanimously. The meeting was adjourned at 8:30 PM.

Minutes taken and summarized by Tricia Snedegar, Village Clerk. This summary of minutes is not official until approved by Village Council at the May 13, 2024, meeting.